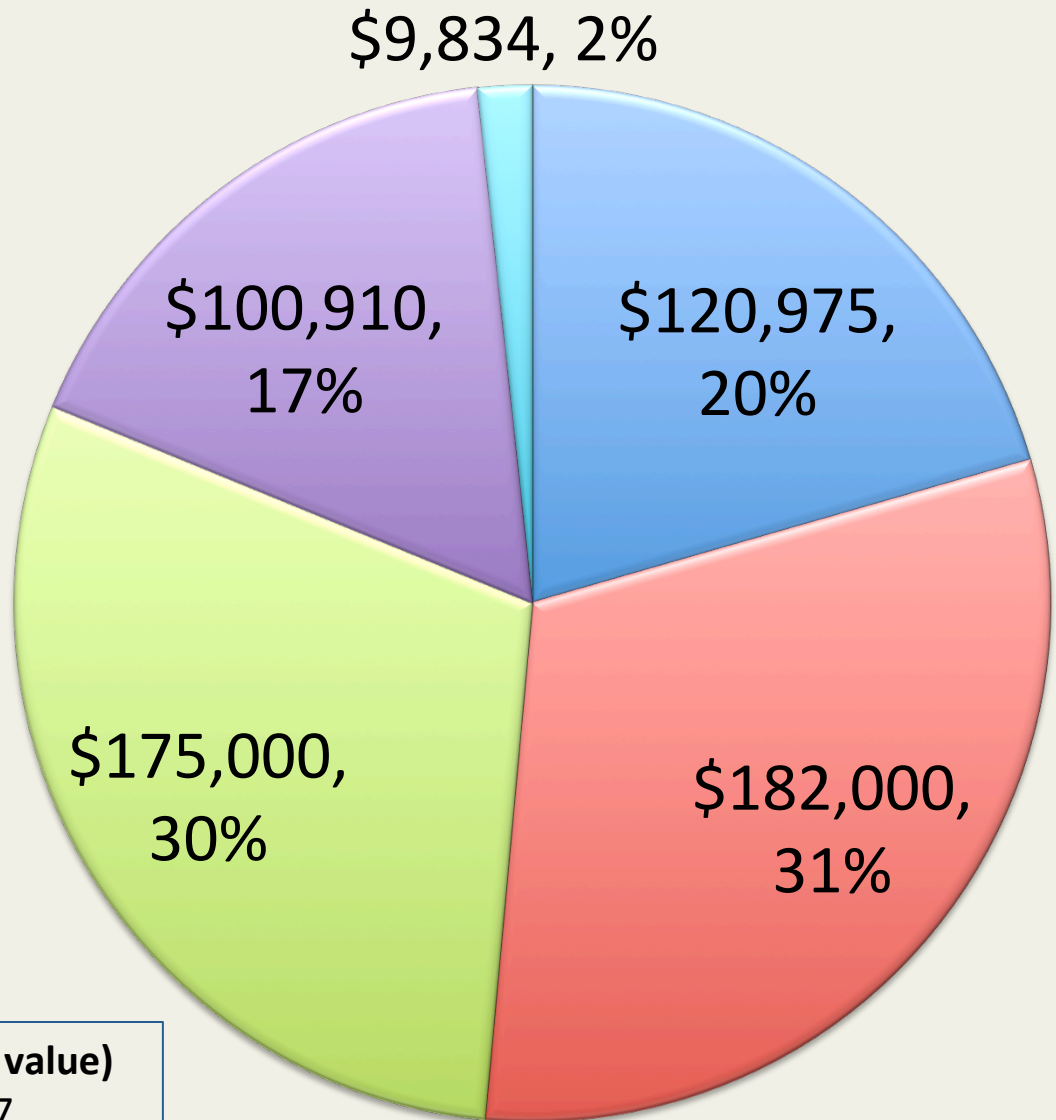


Aldrich Public Library

FY 2016 Report

FY2016 Income: 588,719

- Fundraising
- Barre City
- Barre Town
- Investment transfers
- Misc. (fines & fees)



Year end investment balances (market value)

Aldrich Public Library Trust: \$651,425.37

Ronald J. York Endowment: \$1,287,788.90

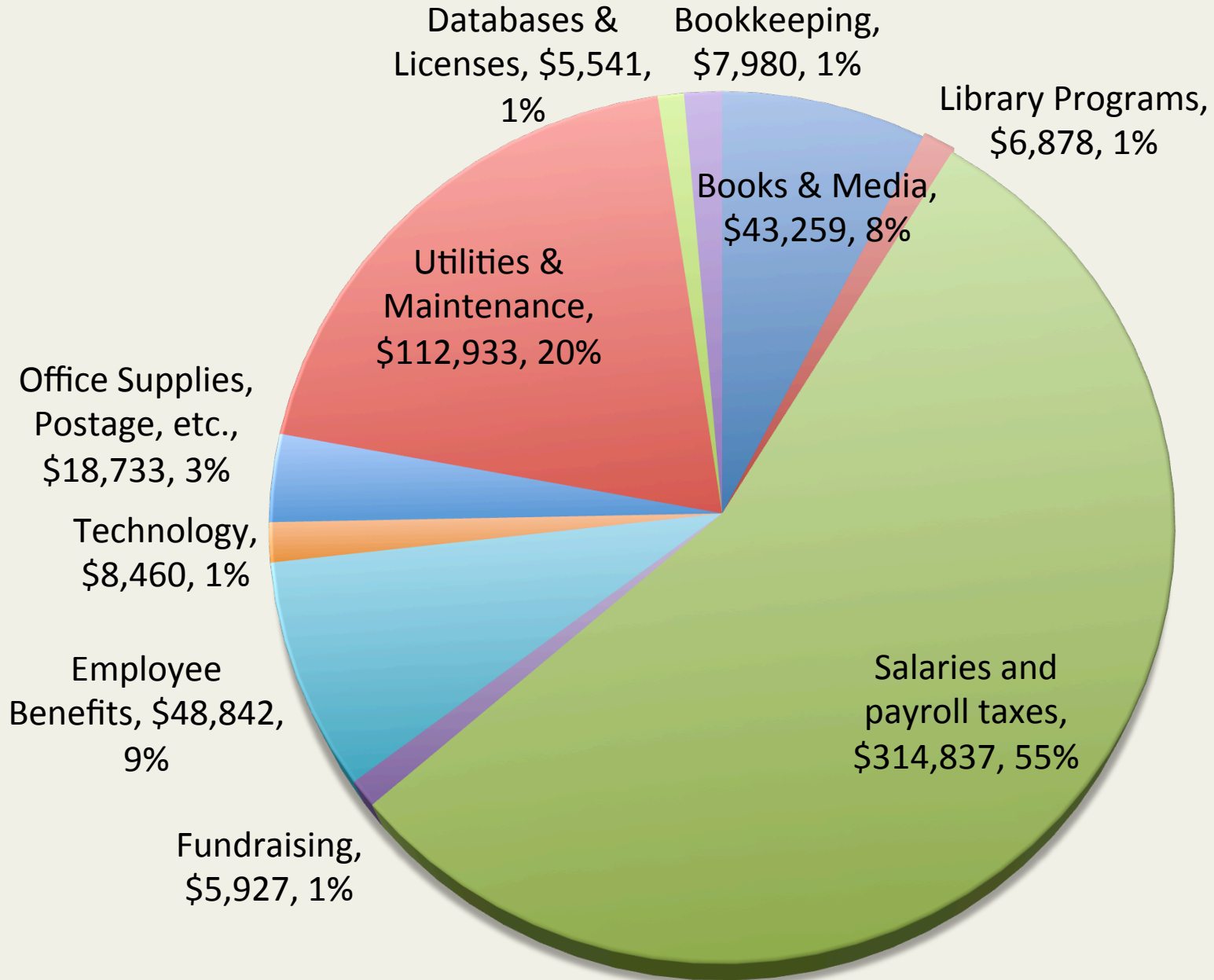
FY2016 Fundraising

Fund source	Amount Raised (gross)
Annual appeal December 2015	\$24,238
Annual appeal June 2016	\$12,775
Spring Fling 2016	\$15,442
Coin drop October 2015	\$883
Friends of the Library (Book sales, annual banquet and auction)	\$7,400
Program grants (Full STEAM and Summer Authors)	\$4,500
State grants (Interlibrary loan, summer performers)	\$4,814
Rotary breakfast	\$13,306
Joint Service Clubs	\$1,900
Gifts in memoriam	\$4,161
Adopted author book donations	\$1,164
Unsolicited donations	\$30,392
Total:	\$120,975

FY 2016 In-kind support

• City of Barre	
– Payroll services	\$1500
– Elevator inspection contract	\$2,000
• Barre Housing Authority	
– Plowing and rubbish removal	\$716
• Sanisport Services	
– Lawn Maintenance	\$1,875
• Granite Center Garden Club	
– Landscaping	\$500
Total In-kind support	\$6,591

FY2016 Expenses: \$574,787



Staff

- 5 full-time (4 with Masters)
- 7 part-time
- 8.2 FTEs between two locations (20,900 sq. ft.) open 55 hours per week
- Salary range under collective bargaining agreement is \$12.50 – \$17.05/hr
- Average librarian wage in VT was \$18.64 in 2015 (\$20.32 with a Masters)
- Free interns work 46 hours per week at the library
- Volunteers spend another 46 hours at the library each week
- Intern and volunteer hours add up to 1.8 FTEs - free!

Major Accomplishments: Building & Grounds

- Serviced boilers for first time since 2011 (FY17)
- Installed temperature controls for greater efficiency in heating and cooling (FY16)
- Insulated pipes to increase heating efficiency (FY17)
- Installed security cameras (FY16)
- Refinished hardwood floors (FY17)
- Repainted and restored peeling exterior trim (FY16)
- Two new permanent residents welcomed: Mr. Pickwick and the Jack-in-the-Box bike rack (both at no cost to library or taxpayers) (FY16)

Major Accomplishments: Programs and Services

- Over 10,000 registered patrons (↑ 13% from 2015)
- An average of nearly 500 people walked through our doors each day (↑ 44% from 2015)
- 170,000 computer and wi-fi sessions (↑ 34% from last year)
- New programs last year: Full STEAM Ahead, Lego Club, Teen Library Lock-ins, Classic Film Series, Job Hunt Helper, Genealogy Club, & Spanish Conversation Group

ALDRICH PUBLIC LIBRARY
Profit & Loss
July 2015 through June 2016

	Jul '15 - Jun 16
Income	
40000 · Books & Media	
40100 · Friends of the Library	2,005.07
40110 · Adopt an Author	1,164.64
40200 · Memorial Gifts	4,161.61
40300 · Book Sales	3,339.56
40400 · Gifts	1,457.60
40500 · Clubs & Organizations	79.85
40600 · Lost / Paid	385.26
40700 · Personal Books Purchased	14.72
40800 · Library Publications	92.00
40900 · Donation Box	596.00
Total 40000 · Books & Media	13,296.31
42000 · Circulation Desk	
42050 · Postage	437.19
42100 · Computer Use	189.40
42200 · Copies	2,621.03
42250 · Research Fees	123.04
42300 · Fines	3,083.13
42400 · Non Residents	2,806.60
Total 42000 · Circulation Desk	9,260.39
42500 · Donations	
42600 · Donations - Clubs & Organs	15,774.45
42700 · Donations - Individuals	7,069.42
42800 · Donations - Business	15,502.42
Total 42500 · Donations	38,346.29
42990 · Annual Appeal	
43000 · Appeal Individuals	21,608.00
43100 · Appeal - Business	12,650.00
43200 · Appeal - Clubs & Organizations	565.00
42990 · Annual Appeal - Other	200.00
Total 42990 · Annual Appeal	35,023.00
44000 · Fundraising Activites	
44050 · Fundraising Spring Fling	2,560.00
44000 · Fundraising Activites - Other	14,341.20
Total 44000 · Fundraising Activites	16,901.20
45000 · Grants	
45200 · Grant - Foundations	3,000.00
45400 · Grants - Misellaneous	5,814.07
Total 45000 · Grants	8,814.07
46000 · Investment Transfers	
46010 · Investment Income - APL trust	20,000.00
46100 · Eliz Campbell Fund	25,910.00
46300 · York Fund Distribution	55,000.00
Total 46000 · Investment Transfers	100,910.00
46690 · Library Programs	
47000 · Libr Program Authors @ Aldrich	3,200.00
47100 · Libr Program Children's	2,950.00
47300 · Libr Program Adults	1,150.00
47400 · Libr Program Young Adults	800.00
Total 46690 · Library Programs	8,100.00
48000 · Meeting Room Rental	960.00
48850 · Municipal Appropriations	
49000 · Municipal Barre Town- APPR	175,000.00

ALDRICH PUBLIC LIBRARY
Profit & Loss
July 2015 through June 2016

	Jul '15 - Jun 16
49100 · Municipal City of Barre APPR	182,000.00
Total 48850 · Municipal Appropriations	357,000.00
49200 · Bank Interest Income	108.61
Total Income	588,719.87
Expense	
60000 · Program Books & Media	
60100 · Books/Media Adults	19,460.12
60200 · Books/Media Childrens	10,398.58
60300 · Books/Media Audio-Visual	4,153.59
60400 · Books/Media Periodicals/Renew	3,454.13
60500 · Books/Media Young Adults	2,276.64
60600 · Books/Media Large Prints	985.16
60700 · Books/Media York	1,699.66
60800 · Personal Books Bought	831.43
Total 60000 · Program Books & Media	43,259.31
61000 · Bank - Credit Card Fees	230.93
61300 · Bookkeeping	7,979.74
61400 · Dues & Memberships	5,540.98
61500 · Equipment Purchases	80.00
62000 · Fundraising Expenses	5,926.76
63100 · Office Supplies	7,232.29
63220 · Technology Expenses	
63225 · Hardware	1,271.72
63250 · Software	166.99
63275 · Equipment Repairs & Maintenance	345.34
63280 · Licenses	6,675.64
Total 63220 · Technology Expenses	8,459.69
64000 · Programs	
64100 · Authors at Aldrich	1,148.73
64200 · Library Program Exp Adults	1,525.95
64300 · Library Program Exp Children	2,257.52
64500 · Library Program Exp Young Adult	1,546.12
Total 64000 · Programs	6,478.32
65195 · Payroll Expenses	
65200 · Salaries/Wages	292,575.06
65300 · Fica/Medicare	22,262.11
66000 · Retirement	6,727.12
Total 65195 · Payroll Expenses	321,564.29
66395 · Insurance	
66100 · Health Insurance	42,115.61
66400 · Workers Comp Insurance	1,796.00
67400 · BOP Insurance	4,085.26
67600 · Insurance - Fine Art	-41.00
67700 · Insurance Officers & Directors	1,083.07
Total 66395 · Insurance	49,038.94
67100 · Postage-1	
67105 · Pitney Bowes Rental	201.64
67100 · Postage-1 - Other	6,361.22
Total 67100 · Postage-1	6,562.86
67200 · Printing	1,132.15
67300 · Publicity	1,190.27
68000 · Overhead & Maintenance	
68400 · Janitorial Services	14,595.45
68450 · Janitorial Supplies	2,837.72

2:00 PM

09/08/16

Accrual Basis

ALDRICH PUBLIC LIBRARY

Profit & Loss

July 2015 through June 2016

	Jul '15 - Jun 16
68500 · Building Repairs & Maintenance	21,170.90
68520 · Repairs & Maintenance - York	155.00
68550 · Service Contracts	3,620.17
68600 · Snow Removal - East Barre	146.00
68625 · Snow Removal - Washington St	1,312.00
68000 · Overhead & Maintenance - Other	75.00
Total 68000 · Overhead & Maintenance	43,912.24
68050 · Capital Improvements	0.00
68650 · Depreciation	29,070.15
69800 · Other Expenses	20.58
69900 · Professional Development	1,771.19
70000 · Mileage/Misc. Reimbursement	511.76
70100 · Utilities	
69000 · Telephone/Internet East Barre	35.02
69100 · Telephone/Internet Washington S	5,646.71
71000 · Electricity/East Barre	1,370.41
71100 · Electricity Washington St	17,925.44
71200 · Heat East Barre	417.53
71300 · Heat Washington St	8,151.32
71400 · Water/Sewer East Barre	544.64
71500 · Water/Sewer Washington St	734.05
Total 70100 · Utilities	34,825.12
Total Expense	574,787.57
Net Income	13,932.30

Aldrich Public Library | Barre, VT
Facility Improvements Project List

Project	Est. Cost	Final cost	Notes	Completed/ Expected
HVAC control upgrade	10,000	9,220	Allows us to adjust temperature and schedule for more efficient operations and cost savings	11/2015
Window & trim repainting	20,000	14,429.70	Followed competitive bid process; saved us needing to replace windows.	10/2015
Floor refinishing	20,000	6,705.60	Followed competitive bid process; saved us needing to replace hardwood floors.	10/2016
Security System	1200	899	Followed competitive bid process	11/2015
Roof replacement	60,000			2026
Boiler replacement	25,000		May be covered by insurance	2026?
Lighting efficiency upgrade	10,000		On hold for space planning designs; will result in significant, immediate, and permanent cost savings	On hold
Landscaping	10,000		On hold for space planning designs;	On hold
Preserving collection	50,000		Hist. items moved to VHS - no longer necessary	N/A
Replace treads on back stairs	5,500		Safety issue - been replacing them a few at a time, will eventually need to do all.	2020
Carpet replacement	89,400		Current carpet is approaching 20 years old.	2020-2025
Weatherization and insulation			A good investment anytime, may find grant funding for it.	
Interior reorganization	Unknown		Getting designs made this year thanks to a generous donation.	

ALDRICH PUBLIC LIBRARY
FIVE YEARS OF REVENUE AND EXPENSES
JUNE 30, 2016, 2015, 2014, 2013 w/ 2017 budget

	2017 (budgeted)	2016	2015	2014	2013
OPERATING REVENUE:					
City and town support	\$377,000	\$ 357,000	\$ 237,000	\$ 225,000	\$ 217,000
Public support	106250	139,292	150,946	130,803	152,472
Fines, reimbursements and other	11400	9,260	8,152	9,154	8,632
Rental income	250	960	165	225	356
Insurance reimbursement	0	5,407	0	0	0
Total unrestricted operating revenue	\$494,900	511,919	396,263	365,182	378,460
OPERATING EXPENSES:					
Library operations:					
Payroll and payroll taxes	330250	314,837	303,764	289,551	252,162
Employee insurance	44630	43,912	32,119	23,613	16,597
Employee retirement	6150	6,727	4,822	4,287	4,671
Office supplies, postage and miscellaneous	19390	18,733	22,003	20,356	21,491
Books and media	48200	43,259	44,050	32,519	36,880
Contracted bookkeeping	9000	7,980	8,650	7,200	8,060
Technology/computer expense	16000	8,460	12,424	10,967	4,586
Library program expenses	8800	6,878	5,005	5,340	6,341
Licenses, dues and memberships	4800	5,541	1,958	2,533	2,917
Fundraising expenses	7500	5,927	8,459	7,009	5,087
Library buildings:					
Heat, electricity, water, telephone	46900	34,825	44,089	56,536	49,736
Insurance	8780	5,127	8,492	9,058	11,303
Contracted cleaning	22000	14,595	17,558	18,964	18,274
Repair and maintenance	26500	29,317	16,563	13,323	17,314
Depreciation	Unknown	29,069	27,958	28,796	29,073
Total operating expenses	598900	575,187	557,914	530,052	484,492
OPERATING INCOME (LOSS)	-104,000	-63,268	-161,651	-164,870	-106,032
(Expect to transfer 104,000 from investments in FY2017 to cover operating costs)					
OTHER REVENUE AND (EXPENSES):					
Interest and dividends (less foreign tax withheld)		47,755	47,617	47,103	47,028
Bequest		17,205	0	47,858	0
Received from York Estate		18,000	18,000	16,000	38,000
Market value gains or (losses) on investments		-25,204	-29,720	220,969	152,123
Investment fees		-12,608	-13,621	-14,367	-12,834
Net other revenue and (expenses)		45,148	22,276	317,563	224,317
INCREASE OR (DECREASE) IN NET ASSETS					
		-18,120	-139,375	152,693	118,285